**William J. Downs**

*Manufacturing / Construction / Food Service*

wdowns@wwrfresource.com

*Message:* (316) 265-5211 ext. 208

401 S. Emporia, Wichita, KS 67202

**Summary of Qualifications**

* Crew leader and supervisor with multiple years of experience.
* Works diligently to bring jobs in on time.
* Able to operate brakes and heavy equipment like backhoes, skyjacks, and scissor lifts.
* Previously certified to operate forklifts.

**Work Experience**

*QA Assist/Lead* Martin Interconnect Wichita, KS June 2018 – Present

* Sort and audit wire cuts to ensure proper gauges and wire type.
* Train new hires and assist Lead QA in all matters as needed.

*Custodian* State of Kansas Winfield, KS June 2017 – May 2018

* Maintained all flooring in walkways and open spaces by regularly sweeping and moping.
* Prevented build up and dust from accumulating on floors and surfaces by dusting and vacuuming.

*Laundry Attendant* State of Kansas Winfield, KS January 2017 – June 2017

* Identified various types of garments and items for sorting purposes.
* Folded items according to type to efficiently store items for delivery.
* Loaded finished items into carts for delivery.

*Lead Cook* Marchello’s Italian Restaurant Wichita, KS March 2015 – July 2015

* Supervised multiple employees to provide high quality products to customers.
* Provided customer service on a daily basis to maintain an enjoyable environment so that customers continue to return.
* Worked with the owner of the company to screen possible applicants for specific positions within the company.

*Freight Manager* Dollar Tree Store Wichita, KS January 2015 – June 2015

* Unloaded truck orders and took inventory of products.
* Stocked shelves to ensure product is available to customers.

*Subcontractor* Mid America Exteriors Wichita, KS June 2003 – December 2014

* Completed OJT for other employees to certify them as installers.
* Worked with general contractors to install siding, windows and doors.
* Used a break to wrap windows and other surfaces with material.

**Education**

HVAC *Wichita Technical Institute* 1995

Bachelor of Psychology *Wichita State University* 1993

**Volunteer Experience**

Work Liason for Anchor House & Pay It Forward Homeless Program (200 hours)